

MICROSOFT BUSINESS SOLUTIONS-AXAPTA

**MICROSOFT BUSINESS SOLUTIONS-AXAPTA  
ENTERPRISE PORTAL**

The consistent and intuitive layout of role-based portals, combined with the familiar browser interface of Microsoft® Business Solutions-Axapta® Enterprise Portal, makes it easy for employees to transact with the system with little or no training. Employees around the globe can work comfortably with the applications and functionality they need to excel at their jobs, while customers and vendors can place orders, view item information and make requests, all in their native language.

**Key Benefits**

- Many systems available from a central point of access—portals for customers, vendors, employees, consultants, or custom users
- Provides users the exact information they need while maintaining information security
- Roles are predefined but can be customized—take one of the preconfigured roles and fine-tune it to fit the exact needs of your users

Microsoft Business Solutions-Axapta is an all-in-one solution that gives you real time connectivity across your business. Using roles in Microsoft Business Solutions-Axapta Enterprise Portal, your employees can exchange information with many other solution functional areas such as the Microsoft Business Solutions-Axapta Sales and Marketing module, to help optimize processes and improve overall business performance.

**Customer role**

The customer role in Microsoft Axapta Enterprise Portal helps you connect and interact with customers using the Web. The module is seamlessly connected to other areas of functionality in Microsoft Axapta including the Microsoft Axapta Sales and Marketing modules and Microsoft Axapta Supply Chain Management, which means that information such as product availability is automatically generated and will always be up-to-date when customers view the site.

Customers can create their own logins and maintain their own information. The ordering process is based on the shopping cart concept. When new users visit your site, they can log in as guests. Guests can view items in your electronic catalog and place items in a shopping basket. They can then register as customers by completing a form on your Web site with their billing and shipping details. By finalizing the order and clicking "Create Sales Order," customers send the order directly to the Microsoft Business Solutions-Axapta Sales Order module. Each order generated from the Internet is tagged so that you can track its origin.

**Sales representative role**

The sales representative role connects your sales team to your business information over the Internet, regardless of time or location. Sitting at their desks, at home or on the road, your sales reps can easily access, view and update customer and company information stored in Microsoft Axapta. Your sales office can be open 24 hours a day, seven days a week, at a low cost.

Expanding the amount of information your sales reps can access and where they can access it from can give you a more efficient and more knowledgeable sales team. Your team can focus on making the next sale instead of chasing after updated information. Your sales reps can also update their sales information in realtime, so you won't have to wait until the end of the month or the end of the quarter to see your results. Ultimately, your customers benefit most from more accurate, up-to-date information and better service.

#### Vendor role

The vendor role allows you and your vendors to exchange accurate, up-to-date information regarding items, item specific documents, purchases and shipping data, as well as background information about your vendor. Exchanging data on a shared Web site cuts down on phone calls, faxes and emails, as well as errors due to multiple data entry. But the most important benefit is the added value of collaboration and loyalty, leading to lower costs for both parties. Giving your vendors a tool to collaborate with you and reduce costs on both sides will help strengthen a profitable relationship between you and your vendors.

Vendors view and edit open purchase orders through vendor-specific Web sites. Viewable data includes creation date, purchase number, delivery address, requested delivery date and invoice totals. Editable data includes delivery dates, quantities and cost prices.

Vendors can also use the vendor role to view item type, volume, packing quantity, price unit and other data. They can add their own item numbers and descriptions, but they cannot alter your internal item numbers in Microsoft Axapta. You can also attach documents such as fact sheets, contracts, drawings or promotional information to items, so that the information is shared with your vendors.

The vendor role tracks vendor performance by using built-in views on delivery due dates, vendor on-time delivery performance, average days late, backorder status and average lead-time, as well as details supporting the performance evaluation.

#### Employee role

The employee role connects all of your employees in a virtual online community. Whether they sit down the hall or in a different department, subsidiary or country,

your employees can easily view and update personal information stored by the human resources (HR) department. Empowering employees with responsibility over their own data saves time and effort for your HR department. Users in different time zones can access their personalized information over the Internet whenever they need to—not only during business hours.

The employee role delivers the right information to the right user, and enforces security by limiting access to only what is appropriate for each user. It's a tool that helps enable employee satisfaction in a secure manner.

Managers can use the employee role to better assess employees' skills and development, modify job responsibilities or add training sessions when there is a gap between an employee's skill level and job requirements. Managers can view and update the results of annual appraisal interviews and the activities and deadlines agreed upon. Individual development plans can be viewed in detail anytime to ensure employees are performing the right activities and meeting deadlines.

Company assets such as mobile phones, computers and other hardware can be inventoried, and borrowing can be tracked through the employee role. Internal training courses can also be advertised across the company and sign-ups and attendance confirmed and recorded.

#### Consultant role

The consultant role simplifies and streamlines the registration of hourly costs for projects in Microsoft Axapta. Consultants, external partners and remote project-basis employees can log their working hours over the Internet. Registration is simple and direct, and consultants can choose between flexible time registration options to match the type of project they're working on.

Consultants can also submit and share information and documents such as contracts, as well as view invoices, proposals, and cost and revenue data. Project managers can view timesheets and compare budgeted hours to actual hours spent. Time data can also be used to generate invoices and reports throughout your Microsoft Axapta solution. The consultant role is fully integrated with the Microsoft Business Solutions—

Axapta Project module, so project base data is immediately available for consultants on the Internet.

Once registered, consultant hours can be instantly reviewed by a manager. The timesheet shows the current registrations per employee, so the manager knows the information is up-to-date. Hour forecasts allow each employee to compare anticipated and budgeted hours. They can then compare these figures to actual hours spent in different work periods, helping them make realistic estimations of required time and resource use.

#### Part of a total solution

Microsoft Axapta Enterprise Portal is part of Microsoft Business Solutions–Axapta, a customizable, scalable and global enterprise resource planning (ERP) solution that supports connectivity with your business community and provides you with a fast and powerful way to gain competitive advantage.

#### For more information about Microsoft Axapta

To learn more about Microsoft Axapta, contact your local Microsoft Business Solutions office, a Microsoft Certified Business Solutions reselling partner, and/or visit [www.microsoft.com/BusinessSolutions](http://www.microsoft.com/BusinessSolutions).

#### About Microsoft Business Solutions

Microsoft Business Solutions, a business group of Microsoft, offers a wide range of integrated, end-to-end business applications and services designed to help small, midmarket and corporate businesses become more connected with customers, employees, partners and suppliers. Microsoft Business Solutions applications optimize strategic business processes across financial management, analytics, human resources management, project management, customer relationship management, field service management, supply chain management, e-commerce, manufacturing and retail management. The applications are designed to provide insight to help customers achieve business success. More information about Microsoft Business Solutions can be found at [www.microsoft.com/BusinessSolutions](http://www.microsoft.com/BusinessSolutions).

#### Address

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Key Features	Description
EASY TO USE	<ul style="list-style-type: none"> <li>▪ Any time, anywhere access to data</li> <li>▪ Intuitive Web layout for walk-up usage</li> <li>▪ Advanced sorting and filter options</li> <li>▪ Users can select their preferred language and currency; changes are applied to the entire portal</li> <li>▪ User-adjustable layout, menus, forms and reports</li> </ul>
WEB TOOLS	<ul style="list-style-type: none"> <li>▪ Customized designs to fit corporate profile and branding</li> <li>▪ Layout themes to control fonts, colors, etc.</li> <li>▪ Web page editor to design and structure the Web site</li> <li>▪ MorphX development environment to add new functionality</li> </ul>

### System Requirements

<p>TO OBTAIN ALL OF THE FEATURES MENTIONED IN THIS FACT SHEET, THE FOLLOWING MODULES AND TECHNOLOGIES ARE REQUIRED</p>	<p>Microsoft Business Solutions–Axapta 3.0</p> <p>Microsoft Internet Information Server</p> <p>Microsoft Business Solutions–Axapta Enterprise Portal Framework</p> <p><i>Customer Role</i></p> <p>Microsoft Business Solutions–Axapta Logistics Series</p> <p>Microsoft Business Solutions–Axapta Trade Agreements</p> <p>Microsoft Business Solutions–Axapta Customer Role</p> <p><i>Sales Representative Role</i></p> <p>Microsoft Business Solutions–Axapta Logistics Series</p> <p>Microsoft Business Solutions–Axapta Trade Agreements</p> <p>Microsoft Business Solutions–Axapta Employee Role</p> <p>Microsoft Business Solutions–Axapta Sales Representative Role</p> <p><i>Vendor Role</i></p> <p>Microsoft Business Solutions–Axapta Trade Series</p> <p>Microsoft Business Solutions–Axapta Trade Agreements</p> <p>Microsoft Business Solutions–Axapta Master Planning</p> <p>Microsoft Business Solutions–Axapta Vendor Role</p> <p><i>Employee Role</i></p> <p>Microsoft Business Solutions–Axapta Human Resource I</p> <p>Microsoft Business Solutions–Axapta Human Resource II</p> <p>Microsoft Business Solutions–Axapta Human Resource III</p> <p>Microsoft Business Solutions–Axapta Employee Role</p> <p><i>Consultant Role</i></p> <p>Microsoft Business Solutions–Axapta Project I</p> <p>Microsoft Business Solutions–Axapta Enterprise Portal – Consultant Role</p>
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